



WOODSIDE JUNIOR SCHOOL PTA

Charity No.: 296361

PTA Meeting Date: 12/11/2024

Time: 20:00

Place: 4 Mitchel Walk

Attendees:

Catherine Wright, Mira Pitkin, Kate Wagstaff, Susie Loughlin, Rupa Kotecha-Smith, Jenny Rees, Lindsey Powell and Charlotte Griffiths

Apologies:

Chris Boobier

Christmas Cheer planning – Friday 6 December

Event timings 3:15-5pm latest

Set up from 2:30pm

- Same evening as the Christmas Event in Amersham Old Town (4-8pm) but it shouldn't be a problem.
- We are having it earlier this year.
- CW to check with Julie Harrison if the choir will perform something at the Christmas Cheer, like they did last year.
- CW suggested to have the choir perform later this time so that people stay for longer.
- CG suggested the choir perform at around 4:15pm

Stalls

1. Sweet stall

Kate Dinwiddy managed this last year
SL suggested festive themed Jolly Jars
Prices based on sizes, £3, £2 or £1

2. Christmas gift stall – for adults and children

CW confirmed we still have some gifts left over from last year. CW ordered these last year through a wholesaler

- candles
- socks
- Hairbands and friendship bracelets
- Colouring, mindfulness books
- Mugs
- Wooden Xmas tree decorations – not to buy again

£50 Entertainer voucher last year

MP said that they needed a letter directly from the school, not from the PTA.

CW to speak to them CW suggested potentially to add another £50 towards getting more toys (e.g. Rubix cubes, squishy toys, Post it notes etc)

3. Food – 3 helpers

Veg 4 U can't do it this year sadly

Request donations of mince pies – potentially warm them in the oven

Also donations of cakes

Sausage rolls – mini sausage rolls from Tesco perhaps – can also be warmed – perhaps ask for donations of sausage rolls? Or possibly might be better to control this ourselves?

4. Drinks – 5 or 6 helpers

TENS licence for Mulled Wine? – CG suggested a slow cooker and ladle to serve.

CW to apply for it (£21). Keep it simple by just adding slices of orange

Hot Choc – need urn

CG to buy all the tea, coffee, hot choc etc to ask Nicky Lomax for squash donation

8 bags of mini marshmallows and 8 cans of squirty cream were used last year

Prices: £1 Tea, £1 coffee, £1.50 hot choc plain, hot choc with cream £2.00

Squash 50p

Free water

CW has the price lists

5. Christmas crafts

Decorate wooden baubles with glue and glitter pens. MP organised this last year and happy to run again this year

50p per decoration

Very popular last year

6. Chocolate Bark stall

Made by last year 6's – JR and LP said they could make the chocolate bark this year

Price: £1.50 to £2.50 depending on size

Peppermint bark

CW made - Tesco cooking choc, dark, milk and white – quite expensive to make

KW said they probably made £20 profit, but the girls had fun making it

MP mentioned the chocolate lollipops her sister made before and can look to make them

7. Festive Jolly Jars

To be created by the children and brought to school on the Monday 2 Dec

8. Guess the number of sweets in the jar

MP did it last year

This can be taken over by someone else, ask for a volunteer

9. Lucky Dip

50p a go

A good way to use up a lot of the old stock

10. Guess the name of the Polar Bear

£19 from IKEA

£1 per guess

11. Raffle tickets to win a Christmas Hamper

Donations of different coloured items – red, green, silver and gold – one colour for each year group
Laura Sawyer made them up last year – need to see if she would be willing to do this again this year
Non uniform day in exchange for a hamper donation wasn't done last year and not necessary this year

Prize draw at 4:45pm

Monday 2nd December for donations

To find out from school:

- Santa Dash

CW to ask Mr Lloyd if this is happening this year

- Children running stalls

Needs to be fair with who gets to have a stall.

What happens with the funds raised?

CW to check with Mr Lloyd as to whether there have been any requests/stalls promised

Game?

CW suggested a game – e.g. throw the snowball through the hole

Wheel of Fortune is in the store cupboard? Maybe keep this for the Summer Fair

It was decided a game wasn't necessary, as there was the lucky dip and space is an issue

Payments methods:

Cash

Sumup

Cash is better for this age group as a way for them to learn about money. All agreed.

QR code seems to work better than the sumup machine

CG suggested whether people could get cash back for example by paying on sumup.

It was agreed Class Reps to just remind people to bring cash with them along to the event

Allocating stalls to year groups:

Year 3 – Drinks, jolly jar + guess the name of the Polar Bear

Year 4 – Christmas gifts for adults and children

Year 5 – Christmas craft + sweet stall + guess the number of sweets in the jar

Year 6 – Food, lucky dip + homemade chocolate bark

Raffle tickets (to win a hamper) – need someone to sell raffle tickets on the day

Next meeting:

Tue 21/01/25 AGM in person